

THE FRIENDS OF THE PECK MEMORIAL PUBLIC LIBRARY BY-LAWS

Mission: The purpose of the Friends Group is to promote, improve, sustain and enhance the services, operation and facilities of the Peck Memorial Library in order to provide essential Library services and programming for the citizens of the Marathon area.

ARTICLE I: Membership and Dues

Section 1:

Membership in this organization shall be open to individuals in support of its purpose and upon payment of dues paid annually.

Section 2:

Each member is entitled to one vote at the Annual Meeting to be held in October*.

Section 3:

The fiscal year shall be the calendar year.

ARTICLE II: Officers

Section 1:

The officers of this organization shall be: President, Vice President, Secretary, and Treasurer. They shall be elected by the membership and shall constitute the Executive Committee.

Section 2:

Officers shall be elected at the Annual Meeting. A majority of members present and voting shall be necessary for election.

Section 3:

Terms of office for the President, Vice President, Treasurer and Secretary shall be from January 1 to December 31. No officer shall be eligible for election to the same office for more than two consecutive one-year terms. No person may hold more than one executive office at a time.

A. The President will serve on the board of the Peck Memorial Library Board of Trustee's as full voting member.

*amended 10 June 2008

Section 4:

The Executive Committee will appoint 3 members to the Nominating Committee, which will propose a slate of officers to be voted on at the annual meeting.

At the Annual Meeting, before the election, nominations for a slate of officers may be made from the floor, with permission of the nominees, written (permission) if the nominees are not present.

Section 5:

The officers shall have all the usual powers and duties of a voluntary association.

Section 6:

Any vacancy that occurs in an office shall be filled for the remainder of the term by an Executive Committee appointment.

Section 7:

Such appointments shall not affect the eligibility of the officer to fulfill two complete elected terms.

ARTICLE III: Friends Board of Directors and Executive Committee

Section 1:

The Friends Board of Directors shall consist of the elected officers, chairs of standing committees, the immediate past president, and Library Director.

Section 2:

The Executive Committee, composed of the elected officers, shall have the power when necessary and at the call of the President, to act for the Friends Board of Directors between regular meetings of the Board. All Executive Committee meeting and actions taken shall be reported to the Friends Board of Directors at its next meeting.

Section 3:

The Friends Board of Directors shall be the governing body of this organization, having full power to implement all regular business, and to set **and vote** on policies and procedures between Annual Meetings.*

ARTICLE IV: Meeting

Section 1:

An Annual Meeting of the organization shall be held in October, the date to be determined by The Executive Committee. A summary of the year's activities shall be presented at that time. Annual reports of officers and committees shall be submitted in writing to The Executive Committee and filed with the minutes.

*amended 8 May, 2007

Section 2:

Regular business meetings of The Executive Committee shall be held at a time and place designated by the President.

Section 3:

Special meetings of The Executive Committee may be called, if needed by the President or by written request of any two Board members.

Section 4:

A quorum of a meeting of the Executive Committee shall be a majority.

Section 5:

A quorum of the organization shall be 10% of the membership.

ARTICLE V: Committees

Section 1:

Standing Committees shall be appointed by the President as needed.

ARTICLE VI: Funds of the Organization

Section 1:

All dues, contributions, or other monies of this organization shall be deposited to the account of The Friends of The Peck Memorial Library, and shall be disbursed only as authorized by the Executive Committee, or as specified by the terms of any gift that has been accepted by the Executive Committee.

Section 2:

No disbursements over \$250.00 shall be made which exceed an authorized appropriation by 10% until the Treasurer has received reauthorization from the Executive Committee. The official bank shall be Alliance Bank. The Executive Committee will be listed as signers, and each check will require any two of the four signatures.

Section 3:

No purchases shall be made for Library use without the approval of Library Director and in accordance with the policies of the Peck Memorial Public Library Board of Trustees.

Section 4:

There shall be an audit of the Treasurer's books at the discretion of the Executive Committee or a quorum of the membership of Friends of Peck Memorial Library.

Section 5:

Special funds received shall be administered by the Treasurer.

Section 6:

Neither The Executive Committee nor the officers shall have any authority to borrow money or to incur any indebtedness or liability for this organization.

Section 7:

No member of The Executive Committee nor the officers, shall act as, or be deemed to be agent of the members of this organization, or have authority to incur any obligations whatsoever, without the approval of The Executive Committee.

Section 8:

In the event of dissolution, the remaining assets which are the property of the organization after necessary expenses thereof shall be distributed to Peck Memorial Library as shall qualify under Section 501c (3) of the Internal Revenue Code of 1986, as now in effect or hereafter amended, subject to an order of Justice of the Supreme Court of the State of New York.

ARTICLE VII: Parliamentary Authority

Section 1:

Robert's Rules of Order shall serve as parliamentary authority.

Section 2:

A notice posted in the Library, two weeks prior to Annual Meeting, shall be considered sufficient publication as required in these by Laws.

Article VIII: Amendments

These by laws may be amended at any meeting of this organization by a two-thirds (2/3) vote of the members present and voting, provided that notice of such proposed amendment shall have been published at least two weeks before said meeting.