

Campus Professional Development Committee

Gretchen Herrmann, Chair
Memorial Library, Ext. 2899
E-mail: Gretchen.Herrmann@cortland.edu

Jerome O'Callaghan
School of Arts and Sciences, Ext. 4314
E-mail: Jerome.O'Callaghan@cortland.edu

Merle Canfield
Institutional Research & Assessment, Ext. 5565
E-mail: Merle.Canfield@cortland.edu

Nancy Aumann
School of Education, Ext. 5433
E-mail: Nancy.Aumann@cortland.edu

Glen Clarke
Research & Sponsored Programs, Ext. 2511
E-Mail: Glen.Clarke@cortland.edu

Brian Rivest
Biological Sciences, Ext. 2712
E-Mail: Brian.Rivest@cortland.edu

December 10, 2009

Lin Lin
Childhood/Early Childhood
Education Building

Dear Dr. Lin:

Congratulations! The Campus Professional Development Committee (PDC) is pleased to inform you that you have received an *Individual Development Award (IDA)* in support of your application titled "89th Annual Conference of the National Council for the Social Studies Presentation" in the amount of \$267 for the period November 11-15, 2009. This award is sponsored by the New York State/United University Professions Joint Labor-Management Committees. Your IDA Award Account Number is 885817-11.

SUNY Cortland's 2009-2010 IDA allocation is \$24,159.43. The PDC reserved one-half of this allocation for each semester of the period, including \$12,080 for Round One (July 1, 2009 through December 31, 2009). The PDC received 24 applications totaling \$22,019.95 for Round One. Of these, one applicant did not receive an award because none of the expenditures requested for reimbursement were eligible expenses. In addition, three applicants withdrew their applications. Two applicants were part-time employees and were awarded a total of \$1,617. The remaining 86.6% of available funds were distributed to the 18 eligible full-time applicants, who received awards ranging from \$125 to \$745.

Please forward your reimbursement paperwork and appropriate receipts as directed in the enclosed *Instructions for Submission of Items for Reimbursement under the Individual Development Awards Program*. Please forward these items to Bruce Perine, Accounts Payable, as soon as possible after receiving this letter or completing your activity (whichever is later). Any questions about reimbursement should be directed to Mr. Perine at ext. 2409. Reimbursement is limited to activities that occur during the period July 1, 2009 through December 31, 2009.

If you have any questions, or if for any reason you decide to decline the award, please contact me at ext. 2899 as soon as possible. Any administrative questions may be directed to Glen Clarke, RSPO, at ext. 2511. Again, congratulations on your good work and your efforts to continue in your professional development.

Sincerely,



Gretchen Herrmann, PDC Chair

GH/pas
Enclosure

pc: B. Perine