Essay Evaluation

Course _____ Sec. ___ Semester ____ Name _____

Folder Contents Checklist
___ Y ___ N Folder labeled as assigned
___ Y ___ N Lots of organized notes on each source
___ Y ___ N Outline
___ Y ___ N Evaluations
___ Y ___ N Drafts (1 or 2, as assigned), stapled
___ Y ___ N Submission stapled with Work Cited/References page

Key: A = Acceptable   N= Not acceptable   M = marginal

Criteria (checked if problem)	*Code*
___ Assignment Guidelines	AG
___ Ability to develop, and organize relevant information and conceive good ideas.	DE
___ Mechanical skills (grammar, punctuation, usage).	G, P, U
___ Sentence-level writing competence. Complete sentences that make sense (syntax), are correctly punctuated, and work together (coherence and unity)	SS
___ Paragraph development; ideas organized into paragraphs, effective transitions used.	CH
___ Appropriate, college-level diction—varied, appropriate word choice.	D
___ Editing and proofreading skills.	PR
___ Documentation	DO
___ Other (including format	

OVERALL COMMENTS

Letter Grade _____