CPN 101
OPTIONS For Revising the Analysis Essay (Midterm Portfolio Submission) and the Synthesis Essay

If you had the midterm portfolio accepted, I graded the essay as submitted.

If your essay was judged Borderline or Unacceptable, or if the portfolio reviewer recommended you revise the essay, you may opt to do one of the following:

1) *Nothing*. If you do nothing, then the grade will stand as either as a D, D+, D+/C-, depending upon my initial evaluation and upon reviewer comments.

2) *Revise.* If you elect to revise the essay, you will be expected to resubmit it in the final portfolio. In that case, you must understand that I expect you to develop a substantial revision. That means you need to not only correct the problems indicated, but take the time to ensure that these problems are not seen elsewhere in the paper. Needless to say (but I'll say it anyway), a revision is expected to be carefully proofread and must otherwise meet all assignment guidelines and relevant requirements of the portfolio checklist.

3) If the final portfolio is judged acceptable, then I will re-grade the essay based on its revised qualities and depth of improvement.

4) If, however, the portfolio is judged unacceptable, then you will not pass the course and any evaluation is obviously moot.

IMPORTANT: Whether or not you revise, and whether or not your midterm portfolio was accepted, you must retain the portfolio and its original contents throughout the semester, and be familiar with the comments of the portfolio reviewer. If you do revise, you must include with the revision the original version of the essay. If you don't, the revision upgrade will not be considered.

Essay 2 (Synthesis)
I will reconsider the initial evaluation 1) if you submit it as a portfolio entry, 2) if it is accepted, and 3) if the copy (along with all original back-up material) you resubmit to me represents a substantial revision. A resubmission needs to be accompanied by my initial evaluation, the original submission, and by a revision statement (see separate form). A resubmission packet that does not include all these elements will not be considered. An unstapled revision or a revision without a revised Works Cited page will not be considered. A revision with careless errors will not be considered.