EDU314: Basic Requirements of Your ePortfolio

Overview

The final product of this course is a project-based ePortfolio that collects all the best works of your course projects. This ePortfolio will be published to your Cortland web account. You will not be given credit unless your work is published online. Your ePortfolio needs to meet the requirements on both the content and the technical skills defined below.

Contents

1. Homepage

Your online ePortfolio will have a homepage named index.html. The homepage should be designed to reflect your personal taste. It should also be professional.

2. The ten (10) technology projects you are going to finish in this technology course

Somewhere in your ePortfolio you need to have a project page named projects.html that shows all ten of your projects and links to each project. Here are the ten projects:

Project #1: Initial Publication of your ePortfolio
Project #2: Elementary School Website Design and Publication (Group Project)
Project #3: ISTE/NETS Standards Project
Project #4: Web Quest Project (Group Project)
Project #5: Microsoft Word Project
Project #6: PowerPoint Project
Project #7: Microsoft Publisher Project
Project #8: Puzzle Maker and Microsoft Paint Project
Project #9: Digital Story Telling Project
Project #10: Reflections on the Journey of Learning About Technology

An annotation of at least 50 words is required with each project. The annotation informs the audience:
1) what this project is about;
2) what technology is used to create this project; and
3) In what ways this project will facilitate kids learning in your classroom teaching.

It is suggested, though not required, that you publish each project on its due date posted in the Calendar. Requirements for each project is constructed and discussed in class and posted on the calendar.

3. Other Elements - Optional

You can add other elements to your ePortfolio. To encourage creativity, the course gives a lot of freedom to those who take it. In class you will get the basic technical skills. I will leave the design of your ePortfolio to yourself so that you can make your ePortfolio the way you want it to look. As long as the required elements are there and the projects meet the basic requirements, your ePortfolio will be considered acceptable.

You can choose to put links leading to each of the projects in the main page. Or you can design your home page in the way you want.

You can include some other elements such as personal pages, your resume, other course projects, etc, but they are optional and will not be graded. However, you will lose points for any links that are broken.

You will get bonus points for aesthetic considerations and innovations of your design.

Technical skills

1. Be able to design a single page
2. Be able to design one website that includes multiple pages.
3. Be able to publish a single page to your web space.
4. Be able to publish the website/ePortfolio to your web space.
5. Be able to maintain/update your website.
7. Some aesthetical considerations.
6. Other advanced skills that you learn from the resources provided by this course or from elsewhere (Optional).

ePortfolio Rubric and Specifications

This rubric is complementary to Syllabus and Basic Requirements. Please revisit Syllabus and this Basic Requirements and follow them accordingly.

ePortfolio Required Components:	Notes:	Value:
1. Home Page	This file must be named: index.html. 1. The first publication (project #1) • Publish your homepage and email your URL (web address) to Dr.Shi at shis@cortland.edu by its due date. Two (2) points will be deduced for each day that your submission is late. • Include at least one graphic. • A layout of the components based on the Syllabus, including links to sub-pages (which can be empty pages with just a title). • An annotation.	10 points
Projects #2-#10	1. Complete each project based on requirements for each individual project. Missing elements will lose you points. 2. The expectations for the project #10 Reflections will be high. Tell your own learning experiences and stories. Start this project early, from Week 11, as suggested in the Calendar. Do not wait to start until the last moment. 3. You are encouraged to publish each project by its due date posted on the Calendar or agreed upon in class. You will get 3 bonus points if strive for completion and publication of all the projects by their suggested due dates. 4. A reflective annotation is required with each of the 10 projects. A missing annotation will take 2 points off of the total 6 points for each project.	9 x 6=54 points 3 bonus points -2 for each missing annotation
Final Submission	The completion of your final submission is defined as publishing your entire ePortfolio on your Cortland Web Account by the due date. 1. Navigation Points	12 -6 points if a

	This is where I keep track of your broken links or other errors in the html files. For each broken or misdirected link (links to images included), 1 point will be subtracted. A maximum point loss of 10 out of the total 80 points for projects will be set for minor links (links that do not link to a project). If the broken link is to a project, you will lose the total points of that project, which is 6 points. 2. Aesthetic considerations Appealing use of graphics, colors, animations, sounds, etc. and innovative design will be reflected in the points awarded in this category. If your ePortfolio meets the minimal specifications described in the Syllabus, the Basic Requirements page, and this Rubric, you will get full marks without the bonus points. Bonus points is a grading category that will require my subjective judgment. 1 = exceeds requirements 2 = exceeds requirements by a huge margin 3. You are expected to submit the final ePortfolio by its due date. Failure to submit the entire ePortfolio by its due date will result in a failing grade.	link to a project is broken. -1 for other broken links. 2 bonus points
Task Stream	To meet the TaskStream requirements for this course is very simple: just post your ePortfolio link to TaskStream. You will receive training for TaskStream. You need to have sufficient mastery of TaskStream and submit your course projects as required by the Department and the College.	4 points
Extra Items	You are welcome and encouraged to add any other items that you wish to include. You will not be penalized for any points on the quality of these extra items. However, there should not be broken or misdirected links (links to images included). Broken links to extra items will be penalized as with the required elements.	
		80 Points total*

Notes: [fine print!]

* The total points for the ePortfolio is 80 points:

10 points for Project #1 + 9 Projects x 6 points (=54 points) + 12 points for Final Submission (= evaluation of the entire ePortfolio) + 4 points for the TaskStream submission = 80 points

** Presentation 10 points + Professionalism 10 points + ePortfolio 80 points = 100 points for the course.

*** Slight Adjustments to the project requirements and grades will be made to better meet the needs of the class at the discretion of the instructor. Be flexible!

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http://web.cortland.edu/shis/314/basicrequirements.htm